



UK DCTN Executive Committee Membership Terms of Reference

Responsibilities of Executive Committee members are as follows:

- i. Overall responsibility for most decisions relating to the business of the Network.
- ii. Receive recommendations from the Steering Committee on which study proposals should be taken forward for external funding.
- iii. Receive recommendations from the Steering Committee on which proposals are eligible for pump priming funds for further feasibility/pilot work and allocate funds as appropriate.
- iv. Propose and support further development of the Network structure.

Your obligations as a UK DCTN Executive Committee member are detailed below:

- i. The normal duration of tenure is four years. Thereafter members shall retire every three years but may be re-elected or re-appointed if they so wish.
- ii. The Executive Committee meet twice a year and members are encouraged to attend all meetings but expected to attend a minimum of **two meetings over a period of two years**.

Two of these meetings are usually held at BAD House in London, with the AGM being held within the Annual BAD Conference (but no separate executive meeting held on day of AGM).

Meetings last for no more than 1-2 hours and all travel expenses are re-imbursed. Four shall form a quorum.